



Upper Occoquan Service Authority

Leader in Water Reclamation and Reuse

14631 COMPTON ROAD, CENTREVILLE, VIRGINIA 20121-2506
(703) 830-2200

March 11, 2021

TO ALL IFB RECIPIENTS:

For UOSA IFB 21-15 Submersible Pump Repair and Maintenance

SUBJECT: Addendum # 1

The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers:

is not extended

is extended

OFFERORS MUST ACKNOWLEDGE receipt of this Addendum by one of the following methods:

- a. By acknowledgement of this Addendum on Submission Form submitted with the proposal;
- b. By referencing its receipt in your Transmittal Letter

If by virtue of this Addendum you desire to change a proposal already submitted, such change may be made by letter, provided it includes reference to the solicitation and this Addendum and is received prior to the due hour and date specified.

DESCRIPTION OF ADDENDUM:

To provide answers to all questions received before the deadline for questions. Q&A has been provided as Attachment A to this addendum.

All other Terms, Conditions, Tables, Charts and Specifications, and Drawings not otherwise changed remain as originally stated or as shown.

ISSUED BY:

Upper Occoquan Service Authority

A handwritten signature in blue ink, appearing to read 'Dustin Baker', is written over a horizontal line.

03/11/2021

Date

Dustin Baker, Senior Buyer

UOSA IFB 21-15 Addendum #1, Attachment A – Answers to all questions received before deadline

- 1) **Contract Documents** – Definition includes “Supplemental Conditions” but it appears that we do not have this document. Also, do we have all specifications upon which to base our priced quote?
There are no supplemental conditions or any other conditions other than what is in the IFB document and this addendum.
- 2) **Payment Terms** – I see no payment terms in this document. Is this up to us to provide?
Payment terms shall be Net 30.
- 3) **Bonds** - Are bonds required? In addition to the many references throughout to Bonds, the Definition of “Work” includes bonds. Are bonds truly applicable to repairs? If so, what type and for how long so we can include in our pricing.
Bonds may be required on a per project basis. If Bonds are required for a particular project, Bond pricing will be requested at that time and will be paid by UOSA.
- 4) **Price Increase** - firm pricing is required for initial contract period but said period is not defined – we should clarify.
The initial contract period is one year (see IFB Section 1.4).
- 5) **Liquidated Damages** - Is customer willing to agree to a cap on LDs? Will we have an opportunity to decline orders issued against this if we disagree with daily rate for LDs that are “*to be determined*” in future POs?
Yes, you will be able to decline orders based on the liquidated damages daily rate.
- 6) **Specifications** – will we have an opportunity to decline an order if we aren’t in agreement with specifications issued with POs at a later date?
Yes, you could decline an order if you did not agree to additional specifications provided with a particular PO.
- 7) **Warranty** - Is customer willing to accept changes to the warranty sections?
 - Warranty 1 year from acceptance; “Acceptance” needs to be clarified/defined.
Acceptance shall be defined as follows:
Acceptance: UOSA’s acceptance of any Phase or of the Project as a whole from the Contractor upon confirmation from the Contract Manager and the Contractor that the Phase or the Project as a whole is totally complete in accordance with the Contract requirements and that all defects have been eliminated. Final Acceptance is UOSA’s written determination that the Work (excluding Warranties) is complete. Final Acceptance is confirmed by the making of Final Payment of the Contract Price for the affected Phase or for the Project as a whole including any Change Orders or other modification thereto. Contractor is responsible for all Work until Final Acceptance.
 - Any repairs are warranted for an additional year – no cap on time; when does this end? Will they agree to an end date for this?
Valid warranty repairs shall be warranted for one year. This will end one year after acceptance of warranty repair.

- 3.[1]7 Requires repairs complete within 14 days “or within lesser time as determined by Owner. ***This conflicts*** with:
 - repairs within 4 calendar weeks on page 41 (2.1.3)
 - pickup/refurbishment timeframe of 4-8 wks. found on page 33.

For the purposes of this solicitation, the following actions, not the entire repair, must be completed within 14 days for warranty repairs:

- Pickup the pump
- Begin the repair process
- Provide UOSA with an expected completion date

- 8) REPAIR EVALUATION –“Root cause” is mentioned as a requirement of the evaluation - Does the the evaluation in 2.3.1 require a “formal” root cause analysis ?

This will require a report be created explaining the root cause of the failure based on the information available. This will include pictures of any wear patterns, visible damage, and other visible signs of issues. This report does not need to be generated by an independent third party, nor does it have to be generated by specialists. UOSA is looking for a report that is the best judgment of the staff repairing the pump as to what caused the failure.

- 9) Performance testing is required to be included in our pricing but is not defined. Can we get some information on what this entails?

Performance testing is different depending on if it is a new pump or an existing pump. If the pump is existing, (the pump was repaired for rebuilt) UOSA will perform the performance test to ensure that the pump is in good working condition and meets the original factory test curve. The Contractor is allowed to be on site for this but is not required to attend. For Replacement in kind work, UOSA requested a Factory Test of the pump, and two days on site services. For the pricing requirements, UOSA would like to know the cost for onsite services and for the factory test.

- 10) Xylem would need to provide reasonable edits to the current terms if selected. In that case, we would appreciate documents that are not “Protected” so that we can provide our requested changes to the terms in a redline format.

We cannot provide the document in a non-protected format. You may submit, as a separate attachment, any requested edits to the solicitation terms with your bid response.

- 11) Attachment D – References Page 1:

Am I able to use UOSA as a reference since we have done previous work with you?

We would like three unique, non-UOSA references included in your solicitation response. You may include UOSA in addition to the three required.

- 12) Attachment C – Bidder Qualifications Page 2:

What does the 24 hour emergency request consist of?

This question is asking if the bidder would be able on-site to pick up a pump on an emergency basis within 24 hours. This timeframe would not include the actual repair.

- 13) Attachment E – Bid Pricing Schedule Page 1:

When considering parts and material for the rebuild, what type of repair should be assume? Could you explain what level of repair you would like us to quote?

Please provide pricing for a seal replacement in this bid section.