

A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE UPPER OCCOQUAN SERVICE AUTHORITY WAS HELD FEBRUARY 9, 2024, IN THE OFFICES OF ODIN, FELDMAN & PITTLEMAN LOCATED AT 1775 WIEHLE AVE., SUITE 400, RESTON, VIRGINIA 20190.

A. Calling of the Meeting to Order

1. The Board of Directors of the Upper Occoquan Service Authority convened its Special Meeting at 8:25 A.M.

Directors Present:

Calvin D. Farr, Jr.	Nancy Vehrs
Michael McGrath	Gary L. Fields (via electronic video conferencing)
Richard Meyer	Jeanette M. Rishell
Shahram Mohsenin	Patrick Small

Directors Absent:

None

Others Present:

UOSA Staff: None

Legal Counsel: Sally Ann Hostetler,
Odin, Feldman, & Pittleman, P.C.

B. Approval of Board Member Electronic Participation

1. Chairman Mohsenin advised that Director Fields wishes to participate electronically and, pursuant to UOSA's Electronic Meeting Policy, the Director was asked to identify the reason for this and his current location.
 - a. Director Fields advised that he is participating from his office in the City of Manassas Park and has budget meetings that would conflict with his ability to attend the meeting in person.

MOTION: Director Vehrs moved to allow Director Fields to participate in the Board meeting electronically.

SECOND: Director Farr

VOTE: Unanimous by those physically present in the room (Directors Mohsenin, Vehrs, Farr, McGrath, Meyer, Rishell and Small).

C. Closed Meeting

1. Chairman Mohsenin announced that a closed meeting was needed to interview the candidates for the Executive Director position.

MOTION: Director Farr moved that the Board convene a closed meeting pursuant to Virginia Code § 2.2-3711(A)(1) and 2.2-471B(B) for the purpose of interviewing candidates for the Executive Director position.

SECOND: Director McGrath

VOTE: Unanimous

2. Chairman Mohsenin asked for a motion to accept certification of the closed meeting per the following:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Upper Occoquan Service Authority Board of Directors ("UOSA") has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and


WHEREAS § 2.1-344.1 of the Code of Virginia requires a certification by UOSA that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that UOSA hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

MOTION: Director Small moved to return to the open session and accept Certification of Closed Meeting.
SECOND: Director Vehrs
VOTE: Unanimous

D. Adjournment

MOTION: Director Small moved to adjourn at 5:00 P.M.
SECOND: Director Fields
VOTE: Unanimous of those present


Jeanette M. Rishell, Secretary
UOSA Board of Directors

Date: February 15, 2024

These minutes are unofficial until signed.