



Upper Occoquan Service Authority

Human Resources Department

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TEMPORARY

Start Date: June 2024

FACILITIES MANAGEMENT SUMMER SUPPORT

Operations & Maintenance Division

\$14-\$16 per hour (DOE)

ABOUT THE ORGANIZATION

The Upper Occoquan Service Authority (UOSA) is a regional water reclamation plant serving four jurisdictions (Fairfax County, Prince William County, City of Manassas, and City of Manassas Park).

DUTIES INCLUDE

Summer Hire is responsible for performing tasks from simple and repetitive to more challenging and difficult. Assignments are performed independently as well as in conjunction with other employees and may involve tasks to be learned on the job. Work is mainly performed under the guidance of the Lead Technician, who assigns work and checks completion. The Summer Hire receives supervision from the FM Manager, Lead Technician, and Facilities Specialists.

Examples of Work (include but are not limited to):

- Painter Helper – Preparation work; dragging spray rig lines; filling paint buckets; paint disposal; etc.
- Preventive Management – Power wash; log entries; ID & inventory.
- Outfall and Pond Services – Pull weeds; scrub basins; clear outflow stream bed; culvert repair; etc.
- Caulk Rehabilitation – Remove old caulk; back fill; remove weeds/grass.
- Fence Management – Clear fence easement of weeds and debris; remove vines; re-lace wire.
- Landscaping Projects – Watering; fertilizing; aerating; mulching; etc.
- Fire Breaks/Trails – Remove fallen timber and limbs; clear brush; collect foreign debris.
- Trees/bushes – Plant; prune limbs; etc.
- Housekeeping chores.
- Clean louvers and intake screens of bugs and debris.
- More intensive and complex tasks are available as abilities are demonstrated.

REQUIRED, KNOWLEDGE, SKILLS, AND ABILITIES

- HS Diploma, GED; college and/or technical training or degree; general experience.
- The individual must have the knowledge or aptitude to learn principles of operations for tools used in the trade.
- Must be able to learn how to interpret and work from equipment manuals, work order descriptions.
- Must be familiar with computer basic operation.
- Must be able to perform the physical requirements of the position to include extensive walking, bending, stooping, climbing of stairs and ladders, lifting, and carrying up to 75 lbs. The possession of a driver's license valid in the Commonwealth of Virginia is required.

This is a temporary position that does not offer UOSA benefits and/or paid holidays.

All employment offers are contingent upon the successful completion of a pre-employment drug screen (paid for by UOSA).

In order to be fully considered for the position, all applicants must submit a complete online application along with an updated resume via the UOSA website: [Uosa.org/Careers](https://uosa.org/Careers) > [Candidate Profile](#).