



Upper Occoquan Service Authority

Leader in Water Reclamation and Reuse

14631 COMPTON ROAD, CENTREVILLE, VIRGINIA 20121-2506
(703) 830-2200

March 19, 2024

TO ALL IFB RECIPIENTS:

For UOSA IFB 24-14 High Pressure Jetter and Hose Reel

SUBJECT: Addendum # 1

The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers:

is not extended

is extended

OFFERORS MUST ACKNOWLEDGE receipt of this Addendum by one of the following methods:

- a. By acknowledgement of this Addendum on Submission Form submitted with the proposal;
- b. By referencing its receipt in your Transmittal Letter

If by virtue of this Addendum you desire to change a proposal already submitted, such change may be made by letter, provided it includes reference to the solicitation and this Addendum and is received prior to the due hour and date specified.

DESCRIPTION OF ADDENDUM:

1. To provide answers to questions received prior to the deadline for questions. The answers have been provided as Attachment A to this addendum.
2. A new bid summary sheet has been provided as Attachment B to this addendum. The Bid Summary Sheet included in the original IFB shall be replaced in its entirety with the updated version included with this addendum. The new Bid Summary Sheet includes a space to include optional startup training costs.

All other Terms, Conditions, Tables, Charts and Specifications, and Drawings not otherwise changed remain as originally stated or as shown.

ISSUED BY:

Upper Occoquan Service Authority

A handwritten signature in black ink, appearing to read 'Dustin Baker', is written over a horizontal line.

Dustin Baker, Senior Buyer

03/19/2024

Date

UOSA IFB 24-14, Addendum #1, Attachment A – Q&A

Q: Section 4.1 B – Partial Payment, Because this is a custom piece of equipment, we would request 50% at the acceptance of order and 50% net 30days after delivery. Is this acceptable?

A: UOSA may, solely at its discretion, negotiate a payment schedule during the discussions regarding submittals, approvals and liquidated damages.

Q: Section 5.1 – Contractor does not accept discounts on early payments.

A: Prompt payment discounts are not a requirement.

Q: 3.9 Liquidated Damages: This is a custom piece of equipment which will require final approval of all drawings before manufacturing, any delays in the approval process could result in the delay of the end product. Will this apply as it is a custom piece of equipment that is not a functional part of the system?

A: UOSA's main concern is receiving the equipment by June 30, 2024 due to budget constraints. UOSA will work with awarded vendor to establish a full schedule for all approvals and delivery. Purchase Order that will be issued to the successful bidder is anticipated to contain language that lists all POCs who will establish the full schedule and will allow for discussions and negotiations of any liquidated damages during the establishment of the final schedule of approvals. Upon final discussion and establishment of schedule and any damages agreed to between parties, UOSA will issue an updated Purchase Order.

Q: If liquidated damages do apply, what is the per diem daily rate stipulated in the contract?

A: At this time, no daily rate is stipulated. As stated above, UOSA and vendor can negotiate discuss all details regarding any damages that may apply if equipment is not delivered by June 30, 2024. This will include established approval schedules as well.

Q: Section 1.4 – this project should not requires a bond, is that correct?

A: Correct, no bonds will be required for this project.

Q: With the quote split between the Pump unit and the Hose Reel, does it matter where we include the additional costs for the following items?

- Freight is allowed and must be either towed to site or off loaded by the supplier
- The cost of freight itself
- On-site training

A: The bid prices for the pump unit and hose reel shall be all inclusive and shall include all transportation and delivery costs to our site. The freight costs for the pump unit and hose reel shall be incorporated into the bid price for the respective piece of equipment. A replacement bid sheet, with a place for training costs, has been included with this addendum and shall replace the bid sheet included with the original IFB.

ATTACHMENT C – BID SUMMARY SHEET

Section 1 – Equipment Pricing

Bid Evaluation and Contract Award will be based on the Line 3 price (sum total of jetter and hose reel). All costs – labor, materials, travel, delivery, fuel surcharges, etc. must be included in the bid price. Additional charges not included in the price bid will not be considered.

Line No	Equipment	Bid Amount
1.	Trailer Mounted High Pressure Jetter Package	\$
2.	Hose Reel	\$
3.	Total (sum of Lines 1 & 2):	\$

All Prices bid shall remain firm/fixed for the initial 12-month contract period (see Attachment A Standard Terms and Conditions Article IV - Pricing, Item 4.2 - Price Firm Period and Cost Increases).

Item A. Bidder agrees to Delivery Requirements in sections 2.3. Yes No

Item B. Lead time in days after receipt of purchase order for delivery of jetter: _____

Section 2 – Rates for Additional Repair Services, Spare Parts and Accessories

A. Labor Rates:

Provide the following titles/labor rates** for the on-site repairs or services

<u>Title</u>	<u>Hourly Rate**</u>	<u>Overtime Multiplier</u>	<u>Holiday Multiplier</u>
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____

** Rates must include overhead, profit, travel fees and administrative costs, etc. Use separate sheet if needed.

B. Materials

Provide markup/discount rate for purchased materials: markup discount (check one) _____ %

C. Optional Training

Lump sum price for product training (description of training may be provided as attachment):\$ _____

In compliance with this Invitation for Bids and to all the terms, conditions, and specifications imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the goods and/or services described herein.

Company Name: _____

Date: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Telephone: _____

Email: _____