



Upper Occoquan Service Authority

Leader in Water Reclamation and Reuse

14631 COMPTON ROAD, CENTREVILLE, VIRGINIA 20121-2506
(703) 830-2200

August 19, 2024

TO ALL IFB RECIPIENTS:

For UOSA IFB 25-02, Valves, Pipes and Excavation Services

SUBJECT: Addendum #1

The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers:

| | is not extended

| **X** | is extended **to September 4, 2024 at 2:00pm**

OFFERORS MUST ACKNOWLEDGE receipt of this Addendum by one of the following methods:

- a. By SIGNING and RETURNING (1) copy of this Addendum with the bid or proposal;
- b. By acknowledgement of this Addendum on Transmittal Form submitted with the proposal;
- c. By referencing its receipt in your Transmittal Letter

If by virtue of this Addendum if you desire to change a proposal already submitted, such change may be made by letter, provided it includes reference to the solicitation and this Addendum and is received prior to the due hour and date specified.

DESCRIPTION OF ADDENDUM:

1. To provide the allowance of electronic submission of bids via the eVa platform.

Paragraph 1.13, Instructions for Submitting Bids, is hereby deleted in it's entirety and replaced with the following:

Instructions for Submitting Bids

The deadline for submitting Bids is shown on the cover sheet. Bidders mailing bids should allow sufficient mail delivery time to insure timely receipt by the Purchasing Department. Bids will be opened in accordance with the provisions of the Virginia Public Procurement Act.

Bids should be submitted in a sealed envelope or package and identified as shown below. It is the preference of UOSA, at this time, that bids are received as hard copy, sealed Bids.

However, in accordance with the Virginia Public Procurement Act 2.2-4303.A (effective January 1, 2025), Bids may also be submitted electronically via eVA, Virginia's online electronic procurement system at eva.virginia.gov. Vendors who are interested in submitting their bids electronically are encouraged to register on eVA by clicking Register Now link on the eVA website homepage.

Bidders shall not submit more than one bid in response to this solicitation. Bidders shall not submit the same bid in two formats (electronically and hard copy). In the event UOSA receives two different Bids from the same Bidder or received both an electronic and hard copy bid from the same Bidder, UOSA shall consider the last Bid (electronic or hard copy notwithstanding) received prior to the opening due date and time as the final submission of the Bidder. Any other Bids (electronic or hard copy notwithstanding) that preceded that submission shall be returned to the Bidder unopened or shall be rejected or indicated as non-responsive if submitted online.

All documents required by the IFB for bid submission shall be provided whether bids are submitted in electronic or physical format and any bids submitted electronically shall include all required forms to be provided as document attachments to the bid in eVA.

At the time of the Bid opening, UOSA shall open hard copy sealed Bids first then open the electronic Bids. All Bids shall be entered on the official Bid Tab for that project. UOSA shall not indicate if the Bid was received electronically or hard copy on the Bid Tab. Once all Bids are opened via physical or electronic means, the apparent low Bidder will be indicated on the Bid tab. After that, all Bids (hard copy and electronic) that were accepted and opened will be reviewed for responsiveness and responsibility for final award of the IFB.

Hard copy, sealed Bids must be submitted in sealed envelopes or packages, and identified as follows:

From:	_____	_____
	Name of Bidder	Due Date
	Street	IFB No.
	City, State Zip	IFB Title

Sample

2. **To provide answers to all questions received by the deadline for questions. A listing of the questions and answers is provided as an attachment to this Addendum.**
3. **To extend the due date in order for interested Bidders to be able to review the electronic bidding availability and obtain all information for the eVa platform. (**please note that electronic bidding is NOT required by UOSA, but Bidders may utilize it if desired*)**

All other terms and conditions of the AGREEMENT shall remain the same and in full force and effect.

All other Terms, Conditions, Tables, Charts and Specifications, and Drawings not otherwise changed remain as originally stated or as shown.

ACKNOWLEDGED BY:

ISSUED BY:

Upper Occoquan Service Authority

Lisa M. Sedwick 8/19/2024
Lisa M. Sedwick, Buyer II Date

Company/Offeror Name

Signature of Authorized Agent Date

Printed/Typed Name

Addendum #1 Q&A: IFB 25-02

1. Are we able to bid this IFB as a supplying material only for UOSA to purchase for these on call projects?

We are not currently offering this as an option at this time.

2. 2.13 Permits - How is cost for permits and inspections be covered?

Per the IFB 2.1.C and Standard Terms and Conditions under Article II (paragraph 2.2), Contractor is responsible to obtain and pay for all required permits as part of the work to be completed.

These costs shall be considered as direct costs for the work which shall be billed on a separate line with the invoicing and have no markup applied for reimbursement. For the purposes of the sample task in the IFB please assume there is no permit cost required for that illustrative task.

3. 3.7E Insurance- G Builders Risk Insurance- Why is this required for excavation work?

The language provided is standard language in our small construction terms and conditions. Bidder do NOT need to provide Builder's Risk insurance at the time of their Bid or following a notice of award under this solicitation. UOSA does reserve the right to require Builder's Risk insurance for individual task items should it be in the best interest of UOSA. At the time of pricing for each task, if the additional insurance is required it will be noted in the request for pricing.

4. Attachment B, A & B Mobilization of equipment, materials shall be included in hourly cost of Labor and Equipment

We assumed this to be the case, but the Sample Task probably confused the issue. This was intended to address cost for those who separate equipment mobilization. ADD: "'Mobilization & Demobilization' costs will be priced on an hourly basis within the cost of the work to be performed."

5. Attachment B, C #1 Regular Excavation Does this include backfilling of excavation?

Meant to provide the volume or size of hole to be excavated. Includes backfill regardless of material used for backfill.

6. Attachment B,C #1 & 2 Excavated spoils to be reused or disposed of off site?

Spoils will be reused or disposed of on-site. Specific work task will detail if spoils will be required to be disposed off-site so pricing can be additive.

7. Attachment B,C #3 Subgrade stabilization material units by SY - How thick per square yard?

Task will dictate depth requirement, but for pricing purposes use - 4 feet thick.

8. Attachment B, C #5 Asphalt BM-25 Units by SY - How thick per square yard?

Task location will dictate depth requirement, but for pricing purposes use - 4 inches thick.

9. Attachment B, C, #6 Topsoil and seeding by SY- Topsoil How thick?

4 inches of topsoil.

10. Attachment B, C, Concrete Tasks- What type and PSI of concrete is required?

Task location and use will dictate specific requirement (4000 to 6000 PSI), but for pricing purposes - Use 5000 PSI.

11. Attachment B, C #20,21,22 Removal of material- Will these items net to be disposed of off site?

Disposal will be on-site.

12. Attachment B, C Materials- Valves- In the past all valves replaced in ground were Mechanical joint with a 2" operating nut. Do you still want flanged style valves?

Yes, flange style valves will be used. Only special or specific style valves will vary and that will be described in Task Order.

13. Attachment B, C Materials- Valves Will accessories needed for valve installation be included in item or billed separate-IE Glands, Gaskets & bolts as well as valve box

All valve accessories will be billed separately. Price in replacing the valve box. It is intent that UOSA will only supply the sized valve required; only exception would be a special valves and that will be described in Task Order.

14. Attachment B, C Materials - Ductile Iron pipe- Will pipe wrap or other cathodic protection need to be included in pipe items or separate?

Include in Pipe items required.

15. Utility Locating- Since not all of projects need locating services it would make since to add to line items. Half day 4 hrs. and whole day 8 hrs.

Utility Location will be requested on a separate line based on need and perceived requirements for the area being excavated.