



Upper Occoquan Service Authority

Human Resources Department

14631 Compton Road • Centreville, VA 20121

Tel. | (703) 277-2200 • Fax | (703) 266-0682 • Email | good.jobs@uosa.org

MECHANICAL SYSTEMS MANAGER

Operations & Maintenance Division

Mechanical Systems Section

Mechanical Systems Manager | Grade 11 | \$80,167 - \$128,268*

Open Until Filled

**One position is available; to be filled based on the candidate's qualifications.*

ABOUT THE ORGANIZATION

The Upper Occoquan Service Authority (UOSA) is a regional water reclamation plant serving four jurisdictions (Fairfax County, Prince William County, City of Manassas, and City of Manassas Park).

RESPONSIBILITIES

The Mechanical Systems Manager, under the general supervision of the Senior Mechanical Systems Manager, provides safe and efficient management and administration of their Mechanical Systems team. Ensures high morale and productivity of staff. Initiates daily assignments, follows through on matters, and uses independent judgment and training to take appropriate actions to deal with standard recurring situations. May be exposed to a wastewater biological and chemical hazardous environment, confined spaces or the hazards of rotating or moving machinery.

The Mechanical Systems Manager position requires excellent mechanical and leadership skills. Manages mechanics performing installation work, and preventive, predictive, and corrective maintenance on specialized industrial machinery, equipment, systems, facilities and structures. Manages contractors, provides coordination with and supports other sections and organizational functions as required.

REQUIREMENTS

- Must have comprehensive knowledge of the methods, tools, equipment and materials used to install, maintain and repair pneumatic and hydraulic valve and piping systems, large stationary and mobile engines, pumps, furnaces and other heavy and specialized plant equipment. Must be proficient in different welding techniques.
- Must have thorough knowledge of occupational hazards and necessary safety precautions applicable to mechanical maintenance and repair work.
- Must have comprehensive knowledge of preventative maintenance, predictive maintenance and condition monitoring techniques.
- Must have the ability to interpret, prepare, review and work from sketches, schematics, drawings, specifications and equipment maintenance manuals for existing or proposed equipment, systems and projects.
- Must have the ability to plan, schedule, supervise, administer, and inspect and evaluate the quality and quantity of work performed by staff and contractors.
- Must have excellent written and oral communication skills. Must communicate well with others.
- Must have the ability to evaluate data, prepare concise reports and other operating and staff documentation.
- Must have good computer skills. Must know Microsoft Office (Outlook, Excel and Word) UOSA's time management software (Kronos), and UOSA's CMMS (JDE).
- Must have excellent leadership skills for motivating staff, raising staff morale, encouraging individuals and team accomplishments and improving productivity.
- Must be a self-starter, highly motivated and easy to get along and work with.
- Must be honest, helpful, respectful, courteous, patient, reliable, creative, organized and have a sense of humor



Upper Occoquan Service Authority

Human Resources Department

14631 Compton Road • Centreville, VA 20121

Tel. | (703) 277-2200 • Fax | (703) 266-0682 • Email | good.jobs@uosa.org

- Must be in good physical condition and able to handle physical requirements of position to include extensive walking, bending, stooping, climbing stairs and ladders, lifting and carrying 75 pounds.
- Must have sufficient color perception to distinguish colors.
- Completion of high school or GED is required with extensive experience and a minimum of 7 years with industrial mechanical maintenance is required.
- Relevant VDPOR licenses are desired and completion of a two-year college curriculum or vocation school program in mechanical maintenance or related technical field is desired.
- Any combination of education, experience and training equivalent for the position will be considered. The position has minimum experience and education qualifications requirements. You may substitute years of professional work and relevant education for the minimum qualifications.
- Possession of a vehicle operator's license valid in the Commonwealth of Virginia is required.
- Must pass Plant Maintenance Technologist Certification Class III within one year.
- Must be able to respond after regular duty hours as required to meet UOSA's and management's needs.

**Starting salary will be between minimum and midpoint in the range.*

The vacancy notice does not imply that these are the only duties, including essential duties, to be performed in the position. Please request a full job description from the HR Department via email at good.jobs@uosa.org.

All employment offers are contingent upon the successful completion of a pre-employment drug and alcohol screening, physical exam, and background check paid for by UOSA.

In order to be fully considered for the position, all applicants must submit a complete online application along with an updated resume via the UOSA website: Uosa.org/Careers > **Candidate Profile**.

Once logged into your profile, click on **Find Jobs** in the upper left-hand corner of the screen, followed by **Search for Jobs**. Review the vacancy and apply for the position.