



Upper Occoquan Service Authority

Human Resources Department

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INTERNSHIP

Close Date: March 31, 2025

Start Date: Early May 2025

ENVIRONMENTAL/COMPLIANCE INTERN

Regulatory Affairs Division

\$16.00-18.00/hr (DOE^)

ABOUT THE ORGANIZATION

The Upper Occoquan Service Authority (UOSA) is a leader in water reclamation and a high-performance water recycling facility in Northern Virginia. The organization seeks an energetic college student presently studying in the fields of Environmental Science, Environmental Engineering or an equivalent study, to work as a Summer Intern within the Regulatory Affairs Department.

DUTIES INCLUDE

The Regulatory Affairs (RA) **Intern** will perform technical and administrative job tasks related to Environmental/Regulatory compliance. The position will be under the direct guidance and supervision of the Regulatory Affairs Director, and other experienced UOSA Staff.

EXAMPLES of WORK

- Assist with database updates and coordination of Industrial Pretreatment Program.
- Participate in UOSA inspections, assist with writing inspection reports.
- Work with Regulatory Affairs Staff and others on compliance with Dental Amalgam Rule.
- Research best management practices and assist with drafting technical bulletins.
- Assist the RA Director and other UOSA Staff with Pretreatment Industrial User Survey and inspections.
- Additional tasks as needed and assigned.

REQUIRED, KNOWLEDGE, SKILLS, AND ABILITIES

Any high school graduate pursuing a college degree or recent college graduate with a bachelor's degree or higher related to the field of Environmental Sciences and Engineering. Proficiency in Microsoft Excel and PowerPoint and other presentation software is preferred. Must be able to perform the physical requirements of the position to include extensive walking, bending, stooping, climbing stairs and ladders, lifting, and carrying up to 50 lbs. The possession of a driver's license valid in the Commonwealth of Virginia is required.

This is a temporary position that does not offer UOSA benefits and/or paid holidays.

All employment offers are contingent upon the successful completion of a pre-employment drug screen (paid for by UOSA).

This is NOT a tele-working position. The Incumbent is expected to be onsite Monday-Friday 8am-5pm.

In order to be fully considered for the position, all applicants must submit a complete online application along with an updated resume via the UOSA website: Uosa.org/Careers > [Candidate Profile](#).

Once logged into your profile, click on [Find Jobs](#) in the upper left-hand corner of the screen, followed by [Search for Jobs](#). Review the vacancy and apply for the position.