



Upper Occoquan Service Authority

Leader in Water Reclamation and Reuse

14631 COMPTON ROAD, CENTREVILLE, VIRGINIA 20121-2506
(703) 830-2200

April 23, 2025

TO ALL IFB RECIPIENTS:

For UOSA IFB 25-11 Switchgear Preventative Maintenance and Additional El

SUBJECT: Addendum # 1

The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers:

is not extended

is extended

OFFERORS MUST ACKNOWLEDGE receipt of this Addendum by one of the following methods:

- a. By acknowledgement of this Addendum on Submission Form submitted with the proposal;
- b. By referencing its receipt in your Transmittal Letter

If by virtue of this Addendum you desire to change a proposal already submitted, such change may be made by letter, provided it includes reference to the solicitation and this Addendum and is received prior to the due hour and date specified.

DESCRIPTION OF ADDENDUM:

1. To provide answers to all questions received before the deadline for questions. Q&A provided as Attachment #A to this addendum.
2. To provide replacement Bid Forms. The bid forms in the original solicitation was missing a building in section C. Replacement forms are provided as Attachment #B to this addendum. The attached forms have been corrected and shall replace the bid forms in the original solicitation in their entirety.

All other Terms, Conditions, Tables, Charts and Specifications, and Drawings not otherwise changed remain as originally stated or as shown.

ISSUED BY:

Upper Occoquan Service Authority

Lisa M. Sedwick, Buyer II

April 23, 2025

Date

UOSA IFB 25-11 Switchgear Preventative Maintenance Addendum #1

Attachment A - Questions and Answers

Q. Section 2.6 Maintenance Specifications and Testing Requirements, Item C: **This must be done annually for all 23 liquid-filled transformers. I counted 43 13.2kv transformers in the list at attachment D.**

A. **The liquid filled transformers are identified below:**

<u>Location (QTY)</u>	<u>Size</u>	<u>Gallons</u>
• P (4)	1000kva	312
• M (2)	1500kva	268
• Z2 (2)	500kva	275
• I (2)	1000kva	261
• E (4)	1000kva	256
• H1 (2)	1000kva	229
• CC1 (2)	1000kva	425/216 *two different transformers
• FBPS (4)		
• Cogen (1)	1000kva	383

Q. Based on the IFB, it appears that if the cost of materials required for the maintenance of each equipment item is less than \$150, the contractor is responsible for covering that cost—once per piece of equipment. Could you please confirm if my understanding is correct?

A. **The bid price per location should be inclusive of all costs. No other charges or fees will be allowed for the scheduled PM maintenance.**

Q. How are invoices processed? Are they paid after each service is completed, or on a periodic basis?

A. **Invoices may be submitted upon completion of each building.**

Q. Does UOSA schedule the maintenance, or does the contractor have the flexibility to propose and implement a schedule?

A. **The awarded contractor and the UOSA Electrical Services Department will schedule the PM together, spread out over fiscal year 26.**

Q. Could you also clarify how maintenance is typically conducted? Is the entire system shut down during maintenance, or is it performed section by section?

A. **The maintenance is done by section to limit outages and plant process disruptions. Example: If a building has 4 SWGRs and 4 MCCs, we can give you half of the system to complete. Once that is done, you can have the other half.**

Q. Does this project require a bond?

A. **We do not anticipate requiring bonds for this project.**

Q. The site Structure 55/2(Pic.) is not included in the Attachment C BID Summary.
 pls clarify : this site is out of the cope in the IFB, right?

40.	BLDG. LB	\$
42.	Z1	\$
43.	GG	\$
44.	Cogen	

STRUCTURE 55/2
Primary Effluent Lift Station
 Load Center 17

<u>Quantity</u>	
2	Transformers 480V
1	Auto Transfer Switch
18	Motor Control Cubicle Starters/ Breakers
6	Molded Case Breakers
2	Distribution Panel 480V
2	Panelboards 208/120V

A. Structure 55/2 was accidentally left off the bid sheet. A new Attachment C Bid Summary Sheet has been provided with this addendum and it shall replace the original IFB Attachment C in its entirety.

ATTACHMENT C - BID SUMMARY SHEET

A. Site Pricing:

Item	Site: (Refer to Attachment D). Price shall be firm /fixed for the term of the Contract and shall include all labor fees (including Field Technical Supervision), transportation, per diem, and all other related charges to perform the work as stated. No extra charges allowed.	Bid Price
1.	Cockrell Branch Pump Station	\$
2.	Cub Run Pump Station	\$
3.	Flat Branch Pump Station	\$
4.	Long Gamble Pump Station	\$
5.	Little Rocky Run Pump Station	\$
6.	Manassas Park Pump Station	\$
7..	Russia Branch Pump Station	\$
8.	Silver Hill Pump Station	\$
9.	Winters Branch Pump Station	\$
10.	BLDG. A	\$
11.	BLDG B/1	\$
12.	BLDG. C/1	\$
13.	BLDG. D/2	\$
14.	BLDG. E/1	\$
15.	BLDG. G	\$
16.	BLDG. H/1	\$
17.	BLDG. H/2	\$
18.	BLDG. I/1	\$
19.	BLDG. J/2	\$
20.	BLDG. K/2	\$
21.	BLDG. L/1	\$
22.	BLDG. L/2	\$
23.	BLDG. M	\$
24.	BLDG. N/2	\$

25.	BLDG. N/3	\$
26.	BLDG. O/2	\$
27.	BLDG. P/1	\$
28.	BLDG. Q/1	\$
29.	BLDG. S/2	\$
30.	BLDG. U (South)	\$
31.	BLDG. U (North)	\$
32.	BLDG. V/1	\$
33.	BLDG. V/2	\$
34.	BLDG. Z/2	\$
35.	BLDG. BB	\$
36.	BLDG. CC/1	\$
37.	BLDG. DD/2	\$
38.	BLDG. HH	\$
39.	BLDG. JJ	\$
40.	BLDG. LB	\$
41.	55/2	\$
42.	Z1	\$
43.	GG	\$
44.	Cogen	\$
TOTAL		\$

The following sections to be used for additional services as needed. Any quotes/bids requested by UOSA must use the following rates and fees.

B. Labor Rates:

Provide the following titles/labor rates** for the services identified in this IFB:

Title	Hourly Rate	Overtime Multiplier	Holiday Multiplier
	\$		
	\$		
	\$		
	\$		

** Rates must include overhead, profit, travel fees and administrative costs, etc. Use separate sheet if needed.

A. Materials

Provide markup/discount rate for purchased materials: discount/markup (circle one) _____ %

B. Field Technical Supervisor – Labor Rate:

Provide name/title, hourly rate & all certifications of Field Technical Supervisor assigned to this project.

Name/Title: _____

Hourly Rate** \$ _____ Overtime Multiplier: _____ Holiday Multiplier: _____

Certifications: _____

Certifications: _____

In compliance with this Invitation For Bids and to all the terms, conditions, and specifications imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the goods and/or services described herein.

Company Name

Address

Telephone

Email

Signature

Printed

Date

End of Attachment