



# Upper Occoquan Service Authority

Leader in Water Reclamation and Reuse

14631 COMPTON ROAD, CENTREVILLE, VIRGINIA 20121-2506  
(703) 830-2200

**TO ALL RFP RECIPIENTS:**

**For UOSA RFP 26-08 - Comprehensive Facilities Plan 2050**

**SUBJECT: Addendum # 1**

The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers:

is not extended

is extended **To February 4, 2026 2:00 PM**

**OFFERORS MUST ACKNOWLEDGE** receipt of this Addendum by one of the following methods:

- a. By acknowledgement of this Addendum on Submission Form submitted with the proposal;
- b. By referencing its receipt in your Transmittal Letter

If by virtue of this Addendum you desire to change a proposal already submitted, such change may be made by letter, provided it includes reference to the solicitation and this Addendum and is received prior to the due hour and date specified.

**DESCRIPTION OF ADDENDUM:**

1. The evaluation criteria scoring listed in RFP Section 3.6.B shall be replaced as outlined in Attachment A.
2. The paragraph included in Attachment B shall be appended to RFP Section 2.2 Paragraph 0.18 "UOSA Planning Efforts".
3. The due date for bid submission shall be extended to February 4, 2026, 2:00 PM
4. RFP Section 3.1 includes a list of documents that will be made available to offerors upon request. You may contact [purchasing@uosa.org](mailto:purchasing@uosa.org) for a link to these documents.
5. Answers to all questions received before the deadline provided as Attachment C.

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*All other Terms, Conditions, Tables, Charts and Specifications, and Drawings not otherwise changed remain as originally stated or as shown.*

**ISSUED BY:**

Upper Occoquan Service Authority

  
Dustin Baker, Purchasing Manager

01/09/2026

Date

UOSA RFP 26-08 – Comprehensive Plan 2050 – Addendum #1 – Attachment A

The following matrix shall replace the scoring criteria provided in RFP Section 3.6.B – “Qualifying and Evaluating Proposals”:

Element	Maximum Points Allowed
Professional Qualifications (volume I)	10
Past involvement with Similar Projects (volume I)	15
Proposed Work Plan (volume I)	25
<b>If selected for interview:</b>	
Interview Evaluation	30
Reference Check	20
Max Total Points Allowed	100

End Attachment A

UOSA RFP 26-08 – Comprehensive Plan 2050 – Addendum #1 - Attachment B

The following paragraph shall be appended to RFP Section 2.2 Paragraph 0.18 – “UOSA Planning Efforts”:

The successful bidder shall deliver a high-level SWOT analysis (Strengths, Weaknesses, Opportunities, and Threats) for UOSA. This analysis must identify internal and external factors and highlight opportunities that can be leveraged. The assessment shall include:

- Strengths: Internal positive factors
- Weaknesses: Internal negative factors
- Opportunities: External positive factors
- Threats: External negative factors

The successful bidder shall incorporate relevant stakeholder input into the SWOT analysis. This includes gathering perspectives from key internal and external stakeholders through various methods to ensure a comprehensive and balanced assessment.

All findings shall be documented in a formal Technical Memorandum. The memorandum must summarize the methodology, stakeholder engagement process, key observations, and actionable recommendations derived from the SWOT analysis.

End Attachment B

UOSA RFP 26-08 – Comprehensive Plan 2050 - Addendum #1 – Attachment C

Answers to all questions received before the deadline for questions provided below:

Q: 0.16 Collection System Floodplain Vulnerability A. Floodplain Analysis: Is the multiple return period flood mapping available for use, or is UOSA requesting new flood mapping be generated for current and future conditions for the return periods listed?

A: The first sentence in Section 2.2 - 0.16 A. (page 11) shall be removed and replaced with the following:

Conduct a floodplain analysis using GIS to identify sewer infrastructure located within FEMA designated flood zones, using data available from each jurisdiction.

End Attachment C