



Upper Occoquan Service Authority

Human Resources Department

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INTERNSHIP

SAFETY & SECURITY INTERN

\$16.00-20.00 per hour

Mid May – Mid August (10 Weeks)

ABOUT THE ORGANIZATION

The Upper Occoquan Service Authority (UOSA) is a leader in water reclamation and a high-performance treatment facility in Northern Virginia. The organization seeks an energetic college student presently studying in the fields of Safety, Emergency Management, Environmental Science, Environmental Engineering, or an equivalent studies, to work as a Summer Intern within the Safety & Security Section.

DUTIES INCLUDE

The **Safety & Security Intern** is responsible for performing **progressively technical and complex tasks**, working **independently** as well as in conjunction with experienced employees to enhance and complete safety programs. The position will be under the direct guidance and supervision of the Safety and Security Program Manager and the Safety & Security Coordinators, and other experienced UOSA Staff. The intern will assist with planning, implementing, and auditing functions to enhance compliance and reduce occupational injuries. The intern will provide information to UOSA staff through the compilation and complex analysis of data collected with a focus on Hazard Communication, Hearing Protection, and Confined Space Entry.

EXAMPLES of WORK

- Database updates and coordination of safety programs to include SDS monitoring.
- Participate in UOSA inspections, assessments, and audits.
- Work with Safety & Security Staff and others on research and technical updates to existing programs and procedures.
- Research compliance and best management practices and assist with drafting technical bulletins and training documents.
- Assist the Safety & Security staff and other UOSA Staff with additional tasks as needed.

REQUIRED, KNOWLEDGE, SKILLS, AND ABILITIES

Currently seeking/pursuing a college degree (one or more years of college completed) or recent college graduate with a bachelor's degree or higher related to the field of Safety, Emergency Management, and/or Environmental Sciences and Engineering. Proficiency in Microsoft Excel, Word, PowerPoint, and other presentation software is required. Must be able to perform the physical requirements of the position to include extensive walking, bending, stooping, climbing stairs and ladders, lifting, and carrying up to 50 lbs. The possession of a driver's license valid in the Commonwealth of Virginia is required.

This is a temporary position that does not offer UOSA benefits and/or paid holidays

All employment offers are contingent upon the successful completion of a pre-employment drug screen (paid for by UOSA).

In order to be fully considered for the position, all applicants must submit a complete online application along with an updated resume via the UOSA website: Uosa.org/Careers > [Candidate Profile](#).

Once logged into your profile, click on [Find Jobs](#) in the upper left-hand corner of the screen, followed by [Search for Jobs](#). Review the vacancy and apply for the position.